

The following people will provide transportation for my child:

1. _____ Phone: _____
2. _____ Phone: _____
3. _____ Phone: _____
4. _____ Phone: _____

If anyone is forbidden by law from having custody of your child, we MUST have a copy of the legal document stating this information.

In case of emergency, please call:

1. _____ Phone: _____
2. _____ Phone: _____
3. _____ Phone: _____
4. _____ Phone: _____

(We will always try to contact parents first. If a life-threatening emergency occurs, 911 will be called first)

Medical Release:

I, the parent/guardian of _____ do hereby relieve Locust Grove United Methodist Church and all workers in the Locust Grove United Methodist Church Preschool from any liability or fault due to any accident or illness that may occur to said child while he/she is in attendance of the program. Be it further agreed that said parents give any and all workers in charge on that day that said child is in attendance, permission to grant to any and all medical personnel the right to treat said child for any accident or illness in the absence of said parents, and that said parents do hereby relieve Locust Grove United Methodist Church and any and all workers in the Locust Grove United Methodist Church Preschool program of any liability in connection with the medical treatment to said child.

Parent/Guardian's signature _____ Date: _____

Do you give permission for your phone number to be included on your child's class roster? (This could be used for parents wishing to set up play dates and/or invitations to birthday parties etc.) _____ Yes _____ No

Do you give permission for your child to be photographed during various school activities? (These photographs may be used for bulletin boards and/or preschool flyers, and/or on the preschool website. Your child's name WILL NOT be used. _____ Yes _____ No

Tuition Policy:

I understand that my tuition payment is due by the 5th of each month. The first tuition payment for the school year is due on July 05, 2019. Tuition paid after the 10th of each month is considered late and a \$10.00 late charge will be added to the total tuition due. Tuition 30 days past due may result in my child losing his/her space in the preschool program. I understand that all tuition is due in full regardless of my child's attendance. I understand that tuition does not decrease during the holiday months. Annual tuition is broken down into 10 equal monthly payments. Final tuition payment for the school year is due no later than May 10th. Tuition must be paid in full in order for your child to participate in graduation and/or last day of school activities, which consist of parties and program.

Withdrawal Policy:

If at any time during the school year I need to withdraw my child from the preschool program, I must provide a two-week notice to the director of the preschool.

Late Pick-Up Policy:

I understand that I am to pick up my child on or before the designated ending time. I understand that there is a 15 minute grace period. One late pick-up will be given with no late fees. A late charge of \$5.00 will be charged for any late pick-ups thereafter. Late charges are due at time of pick-up.

Parent/Guardian's Signature _____ Date: _____